

THE VENETIAN ELEVATOR REGISTRATION FORM

PLEASE COMPLETE THIS FORM OUT AFTER CONTACTING THE OFFICE TO SCHEDULE YOUR ELEVATOR TIMES

Resident Name: _____

Unit Number: _____

Contact Phone #: _____

Alternate Contact #: _____

Name of Mover: _____

Date of Request: _____

Date of Move: _____

Move Time- from _____ to _____ Maximum of 4 hours
(8 to 12, 12 to 4, Monday-Friday)

The Unit Owner making the Elevator Reservation agrees to the following terms and conditions:

- Your deposit will be refunded following inspection from an authorized building representative. The inspection is a check for damages to the elevator, common area hallways, freight, and elevator. In the event, any cleaning or repairs/ replacements are necessary; the deposit will be used to cover the appropriate charge(s). If, for any reason, the charge(s) exceed the deposit, you will be responsible for the difference.
- In order to avoid damage; please use care when moving, common area carpeting should be covered to avoid carpet burns (damage caused by moving cart wheels).
- Please break down all moving boxes and place in the trash room located off the first floor. All debris in hallways, elevator, loading dock and all common areas should be picked up and disposed of properly.
- Prior to your move date you are required to supply the Management Office with a certificate of insurance for general liability and property damage from your moving company in the amount of \$1,000,000 naming The Venetian Condominium Association and Management as additional insured. If you are moving your self you will need to contact your insurance agent and have them supply the Management Office with a certificate of insurance in the amount of \$1,000,000 naming The Venetian Condominium Association and Management as additional insured.
- Your moving time is reserved for the time specified on this form. Due to time constraints it is essential that your move occur during the time specified. In the event you are not able to move during this time or need additional time please contact the Management Office to arrange additional time if available.
- You accept full responsibility for yourself, moving company employees, and guests who assist in your move. With respect to your licensees, guests, invitees, you agree to save and hold the Association and Advantage Management, INC. and their employees harmless from any such liability in accordance with and subject to state law.
- The Association, Management, and their employees are not responsible for any uncontrolled elevator outages due to mechanical or other issue making the freight elevator unavailable for your scheduled time. The Association, Management and their employees are not responsible for any losses incurred in the event that the freight elevator is not available for your move. In the event the freight elevator is not available at the time of your move another time will be made available for your move

- A deposit check of \$500 and a check for \$300 must accompany this form payable to The Venetian Condominium Association.

Amount of Deposit: \$500.00

Elevator Fee: \$300.00

Date Accepted: _____

Please complete this form and return it to:

Advantage Management

750 North Orleans St. Suite 220

Chicago, IL 60654

READ BEFORE SIGNING

Resident

Date